

**Tony Kershaw**  
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23 July 2021

Cllr Pete Bradbury  
Chairman of Governance Committee  
West Sussex County Council

Dear Cllr Bradbury,

**County Council - Urgent Action Procedure:  
Changes to the Constitution**

I am writing to seek your agreement to an officer authorising the above matter that requires an urgent decision under Standing Order 3.45 and I enclose a copy of a report prepared by the Director of Law and Assurance.

The report recommends that the County Council submits a response to the Parliamentary Boundary Review consultation. The response has been prepared by the Governance Committee's advisory Electoral Review Panel.

The urgency of this matter is due to the deadline for the consultation being 2 August 2021 and the next meeting of the Governance Committee is not scheduled until September 2021.

If you agree with an officer authorising the above recommendation, I should be grateful if you would kindly sign this letter and return it to me.

The decision will be reported to the next meeting of the Committee and through The Bulletin in the usual way.

Yours sincerely,

AJ Kershaw

Tony Kershaw  
Director of Law and Assurance

**Agreed:**

Name: Cllr Pete Bradbury

Title: Chairman of the Governance Committee

Date: 26.7.21

Signature: P. Bradbury

**Action authorised:**

Signature:

AJ Kershaw

Name: Tony Kershaw

Title: Director of Law and Assurance

Date: 27.7.21